

**DETAILED TERMS AND CONDITIONS
FOR THE ADMISSION OF FOREIGNERS
TO THE JAN MATEJKO ACADEMY OF FINE ARTS IN KRAKÓW
IN THE ACADEMIC YEAR OF 2021/2022**

(consolidated text)

§ 1

1. Under Polish law, a foreigner is defined as any person who does not hold the citizenship of Poland. Individuals who hold a Polish passport (citizenship), as well as the passport of another country or several other countries, are treated as Polish citizens in the territory of the Republic of Poland.
2. All foreigners applying for admission to the first year of long-cycle master's studies, first-cycle studies or second-cycle studies in the academic year of 2021/2022 need to take an entrance exam appropriate for the selected course, level and form of study. Detailed recruitment conditions and procedures have been laid down by the Senate of the Academy of Fine Arts in recruitment resolution no. 29/2020 and relevant annexes no. 1A to 9B.
3. Foreigners may take the entrance examination in the presence of an interpreter, provided that they apply to the appropriate faculty dean's office during the document submission period for an examination with an interpreter.
4. The decision on admission of foreigner shall undertake the Faculty Recruitment Committee.

§ 2

1. Foreigners may take up and pursue studies on the basis of:
 - 1) international agreements, on the terms laid down in such agreements;
 - 2) agreements concluded with foreign entities by ASP, in accordance with the rules set forth in such agreements;
 - 3) Ministerial decision;
 - 4) a decision of the NAWA [National Agency for Academic Exchange] director with regard to its grant holders;
 - 5) a decision of the Director of the NCN [National Science Centre] on awarding funds for conducting basic research in the form of a research project, traineeship or scholarship, qualified for funding through a competition;
 - 6) administrative decision of the Rector.
2. The Academy of Fine Arts does not charge foreigners for full-time studies in Polish, namely:
 - 1) citizens of the Member States of the European Union, the Swiss Confederation or the Member States of the European Free Trade Association (EFTA) - Parties to the Agreement on the European Economic Area and their family members residing in the territory of the Republic of Poland;
 - 2) who have been granted a permit for permanent residence or long-term resident of the European Union;
 - 3) who have been granted a temporary residence permit on the territory of the Republic of Poland due to the circumstances referred to in Article 159(1) or Article 186(1)(3) or (4)

of the Act of 12 December 2013 on Foreigners (consolidated text, Journal of Laws of 2018, item 2094, as amended);

- 4) who hold refugee status granted in the Republic of Poland or enjoying temporary protection or subsidiary protection on the territory of the Republic of Poland;
- 5) who hold a certificate confirming their knowledge of Polish as a foreign language at least at the C1 level, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language;
- 6) who hold a Pole's Card or persons to whom a decision on determination of Polish origin has been issued;
- 7) who are a spouse, ascendant or descendant of a citizen of the Republic of Poland, residing in the territory of the Republic of Poland.

3. Foreigners not enlisted in para. 2 points 2-7 cannot apply for a financial aid and student loan.

§ 3

1. Foreigners may be admitted to study at the Academy of Fine Arts if they:

- 1) hold a health insurance policy or a European Health Insurance Card for the academic year in question; or
- 2) are covered by universal health insurance within the meaning of the provisions of the Act of 27 August 2004 on health care services financed from public funds (Journal of Laws of 2017, item 1938, as amended), or
- 3) have a confirmation of coverage of the costs of treatment on the territory of the Republic of Poland by the insurer.

2. Foreigners may take up studies conducted in the Polish language if they:

- 1) complete a preparatory course for undertaking education in Polish in the institutions designated by the minister responsible for higher education, or
- 2) have a certificate confirming their knowledge of the Polish language at least at B1 level, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language, or
- 3) obtain confirmation in the admission process that their proficiency in Polish allows them to undertake studies in Polish, or
- 4) have a high school leaving certificate [*A-Level*] issued in the Polish educational system, or
- 5) have completed a post-primary school abroad, where classes were conducted in Polish.

3. Foreigners may be admitted to studies conducted in a foreign language if they :

- 1) have a document confirming the knowledge of the foreign language in which the studies will be conducted, as specified in the regulations issued on the basis of Article 47 of the Act of 21 November 2008 on the Civil Service (Journal of Laws of 2017, items 1889 and 2203, and of 2018, item 106), or

- 2) have a certificate, diploma or other document confirming the graduation from a high school abroad in which courses have been taught in the same foreign language as the language of study, or
- 3) receive during the admission process a confirmation that their preparation and command of a foreign language allow them to undertake studies in that language.
4. During the entrance examination the Admission Committee may consider candidate's knowledge of Polish or a foreign language as sufficient for the studies, entering this fact into the examination report.

§ 4

1. Foreigners may be admitted to first-cycle studies or long-cycle studies who:

- 1) have been issued in the Republic of Poland:
 - a) a high school leaving certificate [*A-Level*] or
 - b) a high school leaving certificate and a certificate of the results of the high school leaving examination in individual subjects referred to in the Act of 7 September 1991 on the Education System (Journal of Laws of 2017, item 2198, 2203 and 2361), or
 - c) high school leaving certificate and diploma confirming professional qualifications in the profession taught at the technical secondary level, referred to in the Act of 7 September 1991 on the Educational System, or
 - d) a high school leaving certificate and a certificate confirming the results of the high school leaving examination in individual subjects referred to in the Act of 7 September 1991 on the Educational System, and a diploma confirming professional qualifications in a profession taught at technical secondary level referred to in the Act of 7 September 1991 on the Educational System, or
- 2) have:
 - a) a certificate or other document or diploma referred to in Article 93, section 1 of the Act of 7 September 1991 on the Education System, recognised as valid in the Republic of Poland for admission to first-cycle studies or long-cycle studies, or
 - b) a certificate or other document issued abroad by a school or educational institution recognised by the state on whose territory or educational system it carries out its educational activity, and recognised as confirming entitlement in the Republic of Poland to apply for admission to first-cycle studies or long-cycle studies on the basis of international agreements referred to in Article 93, section 2 of the Act of 7 September 1991 on the Educational System, or
 - c) a certificate or other document issued abroad by a school or educational institution recognised by the state on whose territory or educational system it carries out its educational activity, and an administrative decision, referred to in Article 93, section 3 of the Act of 7 September 1991 on the Educational System, confirming entitlement in the Republic of Poland to apply for admission to first-cycle studies or long-cycle studies, or
 - d) a certificate or other foreign document recognised as equivalent to the Polish high school leaving certificate pursuant to the provisions in force until 31 March 2015, and

- 3) demonstrate the required aptitude for these studies.
2. Foreign nationals referred to in Article 93a of the Act of 7 September 1991 on the Education System may be admitted to first-cycle studies or long-cycle studies if they hold an administrative decision issued by the competent school superintendent confirming their entitlement to apply for admission to such studies and demonstrate aptitude to take up such studies, as required by the receiving higher education institution.
3. In the case referred to in Sec. 2, a foreigner shall submit the decision not later than by the end of the first semester of studies, and in justified cases, within the deadline set by the Rector.
4. Foreigners who:
 - 1) have a diploma of graduation from a first - cycle studies or from a long-cycle studies issued:
 - a) in the Republic of Poland, or
 - b) abroad and recognized in the Republic of Poland:
 - in accordance with art. 191a para. 3 item 1 or para. 4 item 1 of the Act of July 27, 2005 - Law on Higher Education or
 - The Law on Higher Education or by recognition on the basis of an international agreement referred to in Article 191a, para. 7 of the Act of July 27, 2005. - Law on Higher Education, or by recognition
 - for being eligible to apply for admission to second-cycle studies;
 - 2) demonstrate the aptitude required by the host university to take up these studies.

§ 5

1. Foreigners, candidates for long-cycle studies and first and second- cycle studies shall submit the following to the appropriate Dean's Office:
 - 1) documents listed in the resolution referred to in § 1 item 2;
 - 2) a document confirming the knowledge of Polish or foreign language in accordance with the requirements specified in § 3 sections 2-4;
 - 3) available for inspection - visa or residence card or other document entitling to stay in the territory of the Republic of Poland.
2. Foreigners admitted to the studies, apart from the documents referred to in §9 para. 2 of the Resolution, shall also submit a document constituting the basis for not charging tuition fees, confirming the fulfillment of one of the conditions referred to in §2 para. 2.
3. The documents confirming the education obtained should be translated into Polish.